

ArCPA Board Retreat
Hot Springs, AR
May 31, 2013

Meeting called to order at 10:23am by Robin Hayes

Attendees: Robin Hayes, Jordan O'Roark, Dan Mabrey, Brad Patterson, Jan Austin, Mindy Maddux, Ashley Buchman, Ashia Muhammad and Marsha Norvell.

Absent: Ron Hudson, and Sandra Hughes

Abbreviated minutes were shared, a motion to accept was made by Ashley and seconded by Jordan, and all approved.

Treasurer's report will be sent out next week.

Everyone was impressed with the process and our inclusion in the Fall Joint Conference with NASPA Region IV-W. The organization and detailed agenda provide a clear understanding of each aspect of the conference planning process. Using their outline will assist us in future conference planning sessions. Brad will continue to work with Dan and the Planning Committee.

Spring Drive-In Conference was a success with a 110 attendees. Facilities were great - big thank you to David Mayes for his assistance in securing the facility and the accommodations. The Executive group agreed that selection of a chair-elect for the Spring Drive-In conference needs to be made at the Fall Conference. Dr. Maddox has graciously agreed to service as chair of the next Spring Drive-In to create continuity. 26 survey responses received and another request was sent out, and results will be compiled and shared.

Proposed constitution changes were discussed in regards to membership dues, term termination of board members for non-participation, and clarification of movement of officer positions mid-term. It was suggested that we benchmark and review other constitutions to assist us in instituting these changes. Term clarification, term lengths, extension of treasurer's term, and the additional positions were also discussed. Robin Hayes assisted by Brian Berry will oversee the working group to recommend the proposed changes for membership review and voting.

Board nominations should be made a month prior to the Fall meeting. Stacy Downing, Member at Large has resigned from the board. Jordan will send out the list of open positions, which will need to be filled. Formal nomination will need to be requested, made and filed.

The next board meeting has been scheduled for July 22nd. Jordan will check on the Pulaski Tech South or Main Conference room, starting at 10am.

Agenda:

Goals (Brad)

Strategic plan (Brad)

Constitutional Changes w/Benchmarks (Robin)
Organizational Manual - Conference Planning (Mindy)
Officer Transition (Jordan)
Spring Drive-In Topics

Award nominations will need to go out early. Jordan proposed a new award - Outstanding Board member.

Mindy moved to adjourned at 11:51am, which was seconded by Ashia.

Respectfully submitted by:

Marsha Norvell
ArCPA Secretary