

ArCPA
April 5, 2013

Meeting called to order by Robin Hayes at 10:12am

Attendees: Robin Hayes, Jordan O'Roark, Brad Patterson, Marsha Norvell, Ron Hudson, Ashia Muhammad, Dan Mabery, Jan Austin, and Sandra Hughes. Ashley Buchman and Mindy Maddux by phone.

Special Guest: Dr. Lewis Shepherd, Vice President for Student, External Affairs at Henderson State University, brought a welcome to our group and shared his appreciate of the work we do, especially, the Spring Drive-In Conference and the topic of crisis response. Also, shared his congratulations to Dan on his promotion to Assistant Vice President for Student Affairs.

Minutes were reviewed and a motion to accept was made by Jordan, seconded Dan, all approved.

Treasurers Report: Balance as of April 2, 2013 is \$7,371.21. A question was asked if the outstanding Fall 2012 conference expenses were paid and Ashley confirmed that they were paid. A motion to accept the Treasurer's report was made by Brad, seconded by Jordan, all approved.

Fall Conference Update: The call for proposal information was shared by Brad. Dan suggested that we send out a joint statement prior to the call for programs. Registration is to be available starting June 1st. Several meals will be provided: 2 Tuesday, lunch Wednesday, Closing brunch, currently approximately \$130 per person on meals. The recommended speakers: Past leadership Carlotta Walls (LR 9), Present leadership Bunky Linear (Native American) who will create painting during is presentation which will be auctioned for a good cause, and Future leadership Vernon Wall (ACPA). Dr. Jones, President of Henderson will welcome everyone to Arkansas. The budget estimates a \$8600 return, approx. \$3,000 for ArCPA. Volunteer central to be established to assist in involvement of the members. Attendees will be asked to submit a photo on their vision of leadership. NPI will be prior to the conference, Jan has asked the Board for an Arkansas representative as a faculty member, Dr. Donaldson was suggested. NASPA Planning session will be May 30-31, 30th from 2-5pm and 31st from 9-2pm, Dan proposes that we join the planning group on Friday rather than both days but has also offer us to joint the NASPA group on the Riverboat Cruise Dinner on Thursday evening, hotel rate is \$144. Links will be share with ArCPA. They will also have a Undergrads and Graduates competition for the opportunity to introduce the major speakers.

Expansion of ArCPA Fall Conference in-state. Ashley suggested AATYC, Arkansas Association of Two-Year Colleges. Brad will move on this for Fall 2014.

Spring Drive-In: Mindy asked who can we tap for programs, already on board Dr. Guyton, and Dr. Hampton's UBIT panel (Brad), Dr. Gary Roberts UCA Dean of Students (Jordan). Ron will post the information on the listserv. Harding has been generous in providing 2 large meeting rooms and 4 breakout rooms at no cost. Discussion on format: Brad suggested that everyone together similar to the last Drive-In, others suggested breakout sessions, as well as, a combination. Dr. Maddux suggested that we wait to see what proposals come in. Registration is to be posted on Monday. University of Arkansas Fayetteville will make a proposal. Keynote suggestions were discussed. The conference will start with 9am registration 9:30am programs. Brad will pull together panel and get that information to Mindy. Marsha will ask UAF Counseling and Psychological Services to propose a session on counseling/mental health issues. Deb Collins would be another possibility. The CSAO will meet in a separate closed session during the conference. Mindy will take care of the conference evaluations. She also went over the spreadsheet sent out previously on what has been done and what still needs to be done. Mindy also invited everyone to participate on Tuesday's at 4pm in the Spring Drive-In Planning conference call. She will send the link out each week to the Board for participation. Robin requested that she receive pdf copies of the materials to be printed for the conference as of the week of May 13th. Send resources to Mindy, who will be creating a list of links which will be shared with attendees. Robin will work with Blayne on get the housing information out on the website.

The National ACPA Conference was wonderful, inviting and overwhelming - 7,100 attended at 4 locations. 13 states were represented at the state representatives meeting. Robin felt we were on the same page as the other states. Robin will submit her State report to national by June 1st. Thank you for the opportunity - Robin.

Roundtable: Sunday evening May 19th Board meeting prior to the Spring Drive-In. Robin will secure a meeting room for 5pm then dinner after.

Jordan asked that the awards be updated by Blayne on the website.

A motion to adjourn was made by Ashia and seconded Jordan.

Meeting adjourned at 12:25pm.

Respectively submitted by:

Marsha Norvell
ArCPA Secretary