



## ArCPA Board Meeting Agenda

**Present:** Cindy Harke, Ashia Muhammad, Robin Hayes, Jordan O’Roark, Logan Hampton, Darryl McGee,

**Absent:** Marty Sabolo, Ashley Buckan, Patience Bartunek, Butch Garder, Sherrie Arey, Ron Hudson

- I. Call to Order at 11:10 am December 6, 2011
- II. Approval of the Minutes:
  - A. November board meeting minutes submitted by Sherrie Avery. Motion to approve was made by Darryl McGee, second by Ashia Muhammad. **Motion Approved**
- III. Reports
  - A. **President – Jordan O’Roark**
    - Summer Planning Retreat Potential Date: Held in Springdale at the same location as the fall 2012 conference(Holiday Inn-Springdale, Arkansas) will be May31-June1, 2011. Jordan will confirm these dates with the site.
    - National ACPA Conference and State’s President Meeting: Louisville, KY: March 24<sup>th</sup>-28<sup>th</sup> . Jordan and Robin will be attending on behalf of the organization
    - October – “Career in Student Affairs Month” Jordan discussed a one day career opportunity in higher education seminar for undergraduates for the month of October. The purpose would be to invite undergraduates and inform them of the opportunities in higher education. He also proposed to invite masters and doctoral candidates as well. Jordan has visited with UCA and also considered joining with NAFSA as well. More detail will be lead by Jordan.
  - B. **President-Elect – Robin Hayes**
    - 2012 ArCPA Conference – Springdale, AR: November 7<sup>th</sup>-9<sup>th</sup>
  - C. Nothing new to report but working on a variety of ideas. Many center on the website. One is a count down to get everyone excited. A lot of the planning will take place at the retreat. Jordan, Logan, Daryl, and Robin will meet with Blayne to discuss the website update on December 9, 2011 at UALR in the Student Center DSE 215 at 10:30.
  - D. **Immediate. ate Past President – Logan Hampton**
    - ArCPA Online Peer-Reviewed Journal – nothing to report although as we move toward the website update plans and ideas with the proposed drafts will move forward.
  - E. **Treasurer- Darryl McGee**
    - Darryl reported that there was a \$9,199.82 conference deposit. Final justifications of the conference are not complete at this time. Darryl will report at next month’s meeting. The balance at this time is \$14,411.00.
  - F. **Public Information Officer – Martin Sabolo – Martin has taken an out of sate position and is no longer in Arkansas. Logan indicated that the position needed to be reviewed and posted. Darryl will review and make recommendation at our next meeting**

**G. NPI – Ashia Mohammed** – Nothing new to report

**H. Members-at-Large – Members at Large – Consideration for Marsha Norvell U of A., for a member at la**

- Spring Drive-In Conference Discussion –
  - There was discussion on approaching CAS to have an assessment program for the Spring Drive In. Cindy Harkey had contacted Dr. Deborah Garrett, ASU-Beebe but had not received confirmation. Cindy will contact Dr, Garrett again to speak with her about the feasibility of the program. Robin Hayes mentioned the The College Board was sponsoring a Student Success Workshop in February at the Peabody Hotel in Little Rock. The importance of avoiding the Student Success Symposium (Wednesday, April 11<sup>th</sup>, 2011) was mentioned as well.
  - University of Ozarks @ Clarksville – AVAILABLE
  - Possible dates in March the first or second week on a Wednesday or Thursday or May after graduations
  - Possible topics might be Assessment. Last drive in was at Harding on Assessment two years ago.
  - Robin will follow up with Chief Student Affairs officers

IV. Old Business - None

V. New Business – Darryl recommended that the board meeting for February by a face to face meeting in lue of a conference call. The proposed location was Pulaski Technical College. Cindy will make our arraignments.

VI. Announcements

- Next ArCPA Board Meeting: Tuesday, January 10, 2012<sup>h</sup> @ 11am (via Conference Call)

VII. Adjournment – Motion to adjourn made by Darryl. Second made by Ashia. **Motion Approved**