



**ArCPA Board Meeting Agenda**  
**Thursday, November 8, 2011**  
**11 a.m. Conference Call**

**Present:** Cindy Harke, Ron Hudson, Ashia Muhammad, Robin Hayes, Butch Garder, Patience Bartunek, Sherrie Arey, Jordan O’Roark, Logan Hampton, Darryl McGee,

**Absent:** Marty Sabolo, Ashley Buckan,

- I. Call to Order at 11:06am November 8, 2011
- II. Approval of the Minutes:
  - A. October 7<sup>th</sup>, 2011 submitted by Ashia Mohammed. Motion to approve by Butch. Second by Ashia. **Motion Approved**
- III. Reports
  - A. **President – Jordan O’Roark**
    - Summer Planning Retreat Potential Date: Held in Springdale at the same location as the fall 2012 conference in May or early June. Best dates May 31-June 1, June 7 – 8, or June 14 – 15.
    - National ACPA Conference and State’s President Meeting: Louisville, KY: March 24<sup>th</sup>-28<sup>th</sup>.
      - Butch made a motion to continue sending President and President Elect to National conference. Second by Ashia. **Motion Approved**
    - October – “Career in Student Affairs Month” Tabled till next meeting
  - B. **President-Elect – Robin Hayes**
    - 2012 ArCPA Conference – Springdale, AR: November 7<sup>th</sup>-9<sup>th</sup>
      - Nothing new to report but working on a variety of ideas. Many center around the website. One is a count down to get everyone excited. A lot of the planning will take place at the retreat
  - C. **Immediate Past President – Logan Hampton**
    - ArCPA Online Peer-Reviewed Journal – nothing to report
    - CVENT Proposal – During the summer 2011 retreat we voted to contract CVENT to provide conference services. During the discussion regarding the ArCPA website Blane Stewart discussed the ability to embed the conference page into the web design. It would not be like CVENT and their turn key operation but would fulfill the needs of the conference.
      - Darryl McGee made a motion to rescind the previous vote to contract CVENT. Second made by Robin. **Motion Approved**
    - ArCPA Website (Mr. Blayne Stewart) – Following discussion regarding the possible web design and inclusion of a conference registration page:
      - Darryl McGee made a motion to contract Mr. Blayne Stewart to develop a website design for ArCPA for a year. Second made by Robin. **Motion Approved**

**D. Treasurer- Darryl McGee**

- ArCPA-ArkACRAO Committee Meeting (Wednesday, November 2<sup>nd</sup>, 2011)
  - Fall Conference revenues and expenditures (ArkACRAO and ArCPA)
- Jordan reviewed the agreement with ArkACRAO to split revenue and expenses 50/50 from the fall conference. Due to lower ArCPA attendance ArkACRAO would like to negotiate a split of revenue and expenses based on attendance, a 65/35 split. Further discussion was lead by Darryl McGee regarding the background of the misunderstanding by ArkACRAO regarding the 50/50 split. Darryl reported that we will lose approximately 1500.00 in revenue by splitting with ArkACRAO based on attendance. Darryl will work with the ArkACRAO treasurer to finalize the negotiated split to avoid further conflict and report back in full on the details.

**E. Public Information Officer – Martin Sabolo**

- Website – Jordan is going to contact him to discuss the website

**F. NPI – Ashia Mohammed – Nothing new to report**

**G. Members-at-Large – Members at Large**

- Spring Drive-In Conference Discussion – need to make a final decision by Dec. meeting.
  - Important to avoid the Student Success Symposium (Wednesday, April 11<sup>th</sup>, 2011)
  - University of Ozarks @ Clarksville – AVAILABLE
  - Possible dates in March the first or second week on a Wednesday or Thursday or May after graduations
  - Possible topics might be Assessment. Last drive in was at Harding on Assessment two years ago.
  - Robin will follow up with Chief Student Affairs officers

IV. Old Business - None

V. New Business - None

VI. Announcements

- Next ArCPA Board Meeting: Tuesday, December 6<sup>th</sup> @ 11am (via Conference Call)

VII. Adjournment – Motion to adjourn made by Darryl. Second made by Ashia. **Motion Approved**