



**ArCPA Board Meeting Minutes**  
**Tuesday, January 10, 2012**  
**11 a.m. Conference Call**

**Present:** Jordan O’Roark, Cindy Harkey, Sherrie Arey, Ashely O’Roark, Robin Hayes, Darryl McGee, Logan Hampton

**Absent:** Ashia Mohammed, Patience Bartunek, Butch Gardner

**Minutes:** Members approved the December 6, 2012 minutes. Motion made by Darryl McGee, seconded by Ashley. Motion passed.

**Reports:**

**A. President – Jordan O’Roark**

- Summer Planning Retreat May 31<sup>st</sup> & June 1<sup>st</sup> @ Springdale, AR – Jordan with go up early with Robin
- National ACPA Conference and State’s President Meeting
  - Louisville, KY: March 24<sup>th</sup>-28<sup>th</sup> - Jordan and Robin attending
- October – “Career in Student Affairs Month” – wanting a one day conference about jobs in Student affairs. Working with Dr. Mrozek at UCA. Jordan will be talking to him about his ideas.
- Member-At-Large Position (Nominations) – need to fill the spot opened by Marty who took a job out of state. Marsha Norwood at U of A.
  - Nominated by Logan. Motion made by Darryl to accept, seconded by Ashley.

**B. President-Elect – Robin Hayes**

- 2012 ArCPA Conference – Springdale, AR: November 7<sup>th</sup>-9<sup>th</sup> -- Robin going up at the beginning of April and wants to get a feel for the facility. Looking forward to working with Blayne on the website. Discussion followed regarding the proposed web design and ideas.
- Website – Meeting with Blayne Stewart (Friday, December 9<sup>th</sup> @ UALR) with Logan and Jordan on proposal to design

**C. Immediate Past President – Logan Hampton**

- ArCPA Online Peer-Reviewed Journal – We should be able to promote and request articles soon. The plan is for the Journal to have a prominent link on the main page of the new web design.

**D. Treasurer- Darryl McGee**

- Treasurer’s Report – 10,404.91 current balance
- Fall Conference revenues and expenditures settlement (ArkACRAO and ArCPA) - Ready to work out the settlement with ArkACRAO and will be able to report next meeting.

- Website and design will cost much less than previous expectations and allow us to do conference registration. The cost for the web design includes the development and maintains it for a year, \$1595.00 total cost. This includes the fees for the domain name for 10 year and development of the registration page.

***E. Public Information Officer – Patience Bartunek – not present***

***F. NPI – Ashia Mohammed – Not Present***

***G. Members-at-Large – Cindy Harkey***

- Spring Drive-In Conference Discussion (CAS Standards Workshop)
  - University of Ozarks @ Clarksville (May 14<sup>th</sup>, 2012)
  - Cindy reviewed her discussion with Dr. Deborah Garrett and the proposed agenda for the day.
  - As in the past a fee should be charged to cover costs and maybe allow some revenue. In the past a \$50.00 registration fee has been charged.
  - Darryl made a motion to focus the Spring Drive-In conference around Dr. Garrett’s CAS Standards Workshop. Second made by Ashley. The motion passed.
  - The Drive-In Conference committee will be directed by the members-at-large; Butch, Cindy, Marsha, and Ashley.

#### **Announcements**

1. Next ArCPA Executive Board Meeting: Tuesday, Feb. 7<sup>th</sup> @ 11am (@ Pulaski Tech Campus). Meeting on the 2<sup>nd</sup> floor of the Campus Center (Clock Tower) Main Campus in North Little Rock
2. Much of the meeting should focus on the Drive-In Conference.

**Adjourn** – Motion by Cindy, Second by Robin.